



aquatic achievers
swim schools

Aquatic Achievers Safeguarding Children and Young People Guideline for Amenities Use

Responsible Officer: General Manager

Document History

Key Changes	Prepared By	Checked By	Approved By	Date
V1. Guideline created for ACF approval	Anita P & Anitha M	ACF	Rob	16.3.22

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Guideline for Team Members

Our team members may be required to supervise children and young people in our centre's amenities (including toilets, changing cubicles, showering facilities, changing rooms) while respecting the child or young person's right to privacy. This is only applicable where a parent/caregiver is unavailable, and the parent/caregiver has provided their express consent for our team member to do so.

Our team members are to ensure they:

- provide the level of supervision required for preventing abuse by other people including parents/caregivers, other team members, suppliers, and other children, while also respecting a child's or young person's privacy.
- wherever possible avoid one-to-one situations with a child or young person in amenities.
- notify another team member when you are required to supervise a child or young person in amenities.
- when monitoring amenities area, our team members are to knock loudly and identify themselves prior to entering the area and wherever possible take another supervising adult.
- our team members are to use amenities specific to their identified gender.
- if a team member feels uncomfortable or witnesses something concerning, they are to report this to management immediately, whilst protecting confidentiality.

For more information, please refer to Safeguarding Children and Young People Code of Conduct Policy. If an incident is to be reported please refer to Safeguarding Children and Young People Incident Management Policy and Safeguarding Children and Young People Reporting Policy.

Serious or ongoing breaches of these guidelines will not be tolerated. Those who breach our guidelines may be subject to disciplinary actions.

Review and Approval

This guideline will be reviewed every 3 years, or more frequently as required. Any significant proposed changes are to be approved by Aquatic Achievers Board and/or General Manager.

Approved by:



Rob Macfarlane
General Manager

This document was reviewed and approved by the General Manager on 16th March 2022.